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UNIVERSITY OF TUZLA FACULTY OF MEDICINE

GUIDE FOR INCOMING STUDENTS AND STAFF

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Strengthening capacities and digital competences in biomedical education through internationalization
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Table of Contents

ABOUT THE UNIVERSITY OF TUZLA	3
History	3
Organizational units of the University of Tuzla:	4
THE FACULTY OF MEDICINE	5
History	5
Study programs at the Faculty of Medicine of the University of Tuzla	6
Medical Studies Program – integrated studies	6
Department of Health Studies Programs	7
INTERNATIONAL MOBILITY AT THE UNIVERSITY OF TUZLA	9
How to apply?	9
Visa application	9
Accommodation	11
Transportation	11

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ABOUT THE UNIVERSITY OF TUZLA

History

The University of Tuzla (Univerzitet u Tuzli) is a public university located in the city of Tuzla, Bosnia and Herzegovina. It was founded in 1976 as a higher education institution to meet the growing demand for academic education in the region.

However, the University's origins trace back to 1958, when the Mining and Technical College was established at the request of Bosnian and Herzegovinian coal mines. The College later evolved into the Faculty of Mining. In 1959 the Faculty of Technology was founded, as an organizational unit of the University of Sarajevo. In the 1970s the Teacher's College and the Faculty of Electrical Engineering were established. The founding of the Medical Faculty in Tuzla and the Faculty of Economics in Brčko in 1976 marked a turning point for the development of the University, leading to a shift toward multidisciplinary and gradually moving away from a predominantly technical focus.

On April 15, 1975, the Tuzla Municipality Assembly appointed an Initiative Committee for the establishment of the University with 104 members, led by academician Ismet Mujezinović. The agreement to unite into the University was signed on November 18, 1976, in Sarajevo, and the ceremony marking the start of operations took place on December 18 in Tuzla.

The 1992-1995 war did not interrupt the work and development of the University of Tuzla. Since June 1992, the Faculty of Economics in Brčko has operated with its headquarters in Tuzla. A significant year in the development of the University was 1993, when, during the peak of the war, the Assembly of the Tuzla District established the Faculty of Humanities and Social Sciences, which evolved from the Teacher's College, and the Faculty of Special Education, which changed its name to the Faculty of Education and Rehabilitation in 2004.

In 1999, the University of Tuzla became a public institution, marking the start of a new phase in its development. This period saw the creation of additional faculties, including the Faculty of Natural Sciences and Mathematics and Faculty of Physical Education and Sport, as well as the Faculty of Pharmacy and Faculty of Law in 2004.

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Organizational units of the University of Tuzla:

1. Academy of Dramatic Arts
2. Faculty of Special Education and Rehabilitation
3. Faculty of Economics
4. Faculty of Electrical Engineering
5. Faculty of Physical Education and Sport
6. Faculty of Pharmacy
7. Faculty of Humanities and Social Sciences
8. Faculty of Mechanical Engineering
9. Faculty of Medicine
10. Faculty of Law
11. Faculty of Natural Sciences and Mathematics
12. Faculty of Mining, Geology, and Civil Engineering
13. Faculty of Technology

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THE FACULTY OF MEDICINE

History

The Faculty of Medicine of the University of Tuzla was established as the second medical faculty in Bosnia and Herzegovina to ease the burden on the Faculty of Medicine in Sarajevo and to drive the development of healthcare in northeastern Bosnia. It was founded to advance medical research, professional development, and the training of healthcare professionals, based on a plan adopted by regional organizations in 1971. The initiative was formally launched during the centenary celebration of Tuzla's organized hospital service.

The regular classes at the Faculty began in the 1976/77 academic year, with 251 students enrolled. On November 5, 1976, in the presence of a number of officials and faculty members, Dean Dr. Ibro Pašić handed out the student indexes to the first class. This was followed by the first lecture in Introduction to Medicine, delivered by Academician Jakob Gaon. The Faculty's official opening took place on November 6, 1976, with a ceremonial session attended by representatives from the Republic of Bosnia and Herzegovina, the Tuzla region, the Academy of Sciences of Bosnia and Herzegovina, and other medical and educational institutions. The first class graduated in 1981, marking a significant contribution to the healthcare system in Bosnia and Herzegovina.

Before the official establishment of the Faculty, it was necessary to restructure the departments of the Tuzla General Hospital into clinics of the new Faculty of Medicine. This also led to the construction of new medical facilities for the newly established clinics and educational facilities for students.

In 1978 the Faculty launched a postgraduate program. This program offered two tracks: one for preclinical and the other for clinical disciplines, and it enrolled 20-40 students annually. The Faculty also strengthened its research, built relationships with medical faculties in Yugoslavia, and collaborated with institutions in Europe and the U.S.

By the time the Faculty had established its departments and stabilized its resources, it had grown into a significant medical institution. The clinical part of the faculty occupied 46,000 square meters, and overall, the faculty had around 52,900 square meters of available space. New buildings were constructed, including one for the pharmacology and toxicology department.

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In 1992-93, during the Bosnian War, despite the war's disruption, classes continued at the Faculty. Many staff and students contributed significantly to maintaining academic activity, with some being involved in the armed forces while continuing their duties at the Faculty. A new postgraduate generation was enrolled, and a number of doctoral theses were completed during this time.

The Faculty has adjusted to the challenges of globalization, latest development in science and research, and the increasing availability of information. Its 40-year history reflects a continuous, systematic development, with each leadership phase building on the work of its predecessors, ensuring that the Faculty remains responsive to future educational and healthcare needs.

Study programs at the Faculty of Medicine of the University of Tuzla

The Faculty of Medicine organizes and conducts teaching in the fields of biomedicine and healthcare, including basic, clinical, and public health sciences. The Medical Studies program offers a general direction for obtaining a Doctor of Medicine degree, while the Department of Health Studies offers programs leading to degrees as a medical technician/nurse, physiotherapist, graduate laboratory diagnostics engineer, medical radiology engineer, and engineer in sanitary health.

Medical Studies Program – integrated studies

The medical studies program provides students with the instruction, research, and mentoring they need to become doctors of medicine trained to work within the healthcare system. The students gain knowledge of clinical disciplines and procedures, as well as clinical experience in healthcare institutions under supervision.

The profession of a doctor of medicine is considered a regulated profession at the European Union level, and as such, it is excluded from the recommended division of the educational process into undergraduate and postgraduate studies, i.e., the first and second study cycles.

Medical studies are an integrated program of the first and second cycles, lasting 6 years (12 semesters), with the twelfth semester dedicated to the clinical internship. During the first eleven semesters, students attend 275 hours of direct instruction (lectures and practice classes) per semester. In the first and second years of study, students attend classes and take exams in compulsory and elective courses each semester. After completing the twelve semesters, students earn a total of 360 ECTS credits.

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The Faculty also offers a doctoral program in Biomedicine and Healthcare with the degree of Doctor of Medical Science. The aim of the doctoral program is to train students for independent research in the field of Biomedicine and Healthcare.

The doctoral study program in Biomedicine and Health is structured to include organized teaching, writing of a doctoral dissertation with the participation of a mentor, and elective extracurricular scientific and educational activities. Each academic year of study is equivalent to 60 ECTS credits. Therefore, to complete the program and all prescribed obligations in at least 3 years, each student must earn a total of at least 180 ECTS credits.

Department of Health Studies Programs

The programs at the Department of Health Studies are organized as bachelor and master studies.

The bachelor programs are organized in for 4 years (8 semesters), during which the student must earn 240 ECTS credits.

The Department of Health Studies offers five study programs:

- Nursing Program
- Public Health Program
- Medical Laboratory Diagnostics Program
- Radiological Technology Program
- Physiotherapy Program

The programs provide comprehensive professional competencies and knowledge in the sciences underlying health care and services. This includes a sufficient understanding of the structure, physiological functions, pathophysiological changes, and behavior of both healthy and sick individuals, as well as the relationship between a person's health condition and their physical and social environment.

Upon completion of one of the bachelor programs at the Department of Health Studies, graduates can continue their studies in the second cycle and earn the titles of Master of Nursing, Master of Physiotherapy, Master of Medical Laboratory Diagnostics, Master of Medical Radiology, and Master of Sanitary Health. The second cycle of studies at the Department of Health Studies provides students with highly specialized education in the field of health disciplines, focusing on the organization and management of health service delivery, as well as research methods in healthcare.

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Grading system:

Students are required to take exams and do a series of activities throughout a semester, in a manner defined in a course syllabus, based on which their overall performance is evaluated as follows:

No.	Grade	Descriptive	Letter	Score
1	5 (five)	not satisfactory/fail	F	0 - 53
2	6 (six)	satisfactory	E	54 - 63
3	7 (seven)	good	D	64 - 73
4	8 (eight)	very good	C	74 - 83
5	9 (nine)	excellent	B	84 - 93
6	10 (ten)	outstanding	A	94 - 100

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INTERNATIONAL MOBILITY AT THE UNIVERSITY OF TUZLA

International Mobility refers to the exchange of students, academic, and administrative staff between higher education institutions. All students enrolled in the current academic year, as well as employed academic and administrative staff, can participate in mobility programs.

How to apply?

Opportunities for mobility, or stay at foreign partner higher education institutions, are provided through transparent announcements of open calls on the official website and social media of the University of Tuzla: <http://untz.ba/saradnja/ums-saradnja/mobilnost/>

To apply for open calls, candidates submit documents requested by a specific mobility program, based on which they are evaluated. The selection of candidates is made in accordance with the Rules on International Mobility of the University of Tuzla and the Criteria for Mobility (Students, Academic Staff, Administrative Staff).

Visa application

Students and staff taking part in a mobility program lasting more than 90 days are obliged to apply for a short-term stay visa.

Documents required for a temporary residence permit (education) include documents listed in the Table below.

Key Requirements

- All foreign documents must be translated into one of Bosnia and Herzegovina's official languages.
- Submit originals or certified copies, except for certain documents (e.g., passport copy and White Card).
- This procedure ensures compliance with local regulations for educational residence. Applicants should prepare documents in advance to avoid delays.

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Document	Description	Notes
Application Form	Completed, signed, and printed double-sided form.	Obtain from a field office or the official website.
Administrative Fee	Proof of payment of 150 BAM.	Required for both initial applications and renewals.
Photograph	Recent passport-sized photo (35x45 mm).	Only one photo is needed.
Passport Copy	Copy of personal details page, last entry stamp, and visa "D" for Bosnia and Herzegovina.	Passport must be valid for at least 3 months beyond the requested residence period.
Proof of Residence Registration	"White Card" showing residence registration.	Required only for first-time applications.
Previous Permit Copy	Copy of the prior residence permit decision or sticker.	Required only for renewals.
Enrollment Confirmation	Proof of enrollment in an educational institution for the current academic year.	Issued by the institution.
Exchange Program Proof	Documentation showing participation in a mobility or exchange program.	Applicable only for students enrolled under these programs.
Exam Record	Confirmation of exams passed.	Required for renewal applications.
Proof of Financial Means	Evidence of sufficient funds (minimum 400 BAM/month).	Options: notarized sponsor guarantee, bank statements, or scholarship confirmation.
Medical Certificate	Certificate confirming no diseases that pose public health risks.	Issued within the last 3 months. Not required for renewals unless requested.
Health Insurance Proof	Evidence of valid health insurance in Bosnia and Herzegovina.	Examples: policy, health card, or group travel insurance.
Criminal Record Clearance (Home)	Certificate of no criminal proceedings or convictions from the applicant's home country.	Must be issued within the last 6 months.
Criminal Record Clearance (BiH)	Certificate from the relevant court in Bosnia and Herzegovina.	Must be issued within the last 6 months.
Proof of Accommodation	Documentation of secured housing (e.g., property ownership, rental agreement, or host statement).	Include proof of the host's ownership or right to use the property.

Note: This is not an extensive list as rules that apply are subject to change. In order to make sure that you have all documents for visa issuance contact the International Relations Office of the University of Tuzla prior to your arrival.

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Accommodation

On-campus dormitories: The university provides a limited number of rooms for short-term accommodation in on-campus dormitories for exchange students.

Private Housing: Assistance is available through the International Relations Office.

Transportation

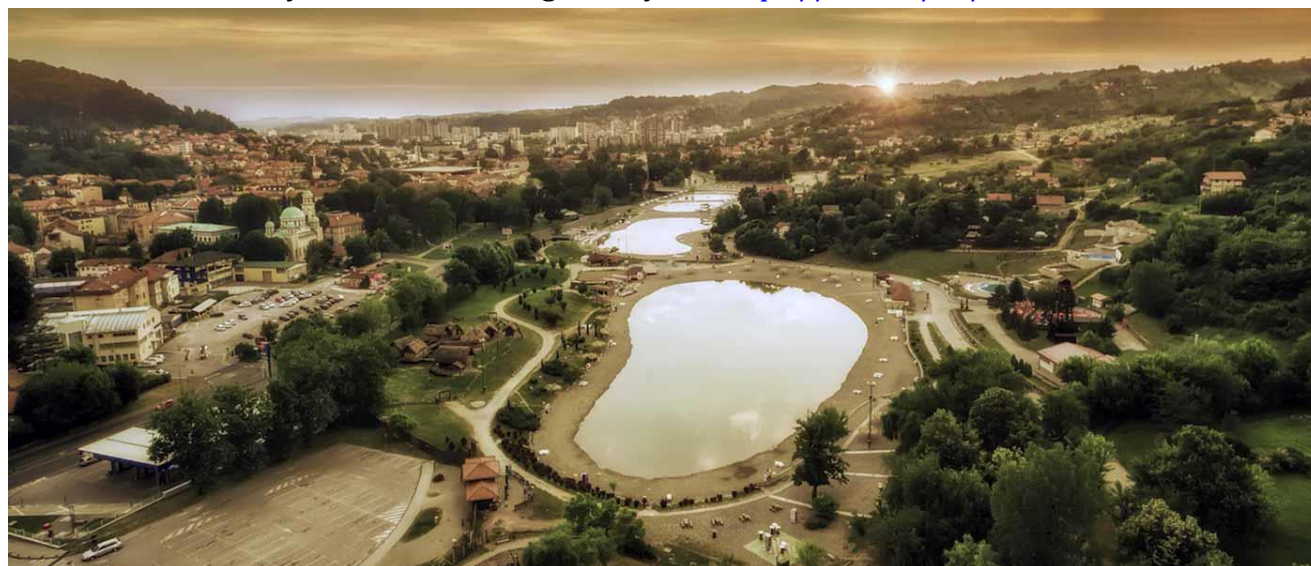
Public Transport: Tuzla has a reliable network of buses and taxis. Bus routes to the university are frequent and affordable. Furthermore, most of the facilities are within a walking distance.

Parking: Limited parking spaces are available; it's recommended to use public transport or carpool.

Useful information provided by the Tourist Board of the City of Tuzla

The Tourist Board of the City of Tuzla was founded by the City of Tuzla to foster the development, enhancement, and promotion of tourism within the city. Its primary mission is to advance tourism and support the economic interests of individuals and businesses engaged in hospitality, catering, and other tourism-related activities in the Tuzla area.

The Board's site provides useful information about the history of Tuzla, events in the city and attractions that you can visit throughout the year: <https://tztz.ba/en/>



source: <https://tztz.ba/en/grad-na-zrnu-soli/>

Map of the City of Tuzla:

<https://www.google.ba/maps/@44.5382018,18.6605203,15z?hl=hr&entry=tту&ep=EgoyMDI0MTIxMS4wIwKXMDSoASAFQAw%3D%3D>

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UNIVERSITY CONTACTS

UNIVERSITY OF TUZLA

Tel: 00 387 (0)35 300 500

e-mail: rektorat@untz.ba

International Relations Office

Tel: 00387 (0)35 300 526

e-mail: iro@untz.ba



The Academy of Dramatic Arts

ZAVNOBiH br.2, 75 000 Tuzla

Tel: 00387 (0)35 277 690



The Faculty for Special Education and Rehabilitation

Univerzitetska 1, 75 000 Tuzla

Tel: 00387 (0)35 320 666



The Faculty of Economics

Urfeta Vejzagića br. 8, 75 000 Tuzla

Tel: 00387 (0)35 320 820

e-mail: ef@untz.ba



The Faculty of Electrical Engineering

Franjevačka 2, 75 000 Tuzla

Tel: 00 387 (0)35 259 600,

Registrar's Office: stfe@untz.ba



The Faculty of Physical Education and Sport

2. oktobra, 75 000 Tuzla

Tel: 00387 (0)35 278 53



The Faculty of Pharmacy

Urfeta Vejzagića br. 8, 75 000 Tuzla

Tel: 00387 (0)35 320 990

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The Faculty of Humanities and Social Sciences

Dr. Tihomila Markovića 1, 75 000 Tuzla

Tel: 00387 (0)35 306 330



Faculty of Medicine

Univerzitetska 1, 75 000 Tuzla

Tel: 00387 (0)35 320 600



Faculty of Natural Sciences and Mathematics

Urfeta Vejzagića br. 4, 75 000 Tuzla

Tel: 00387 (0)35 320 860

Registrar's Office: stpmf@untz.ba

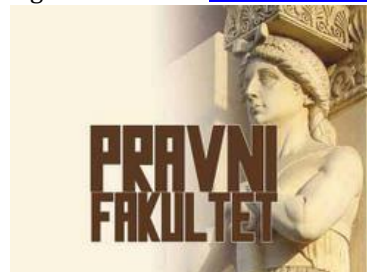


The Faculty of Mechanical Engineering

Urfeta Vejzagića br. 4, 75 000 Tuzla

Tel: 00 387 (0)35 320 900

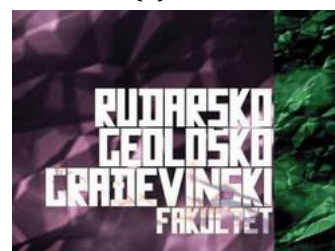
Registrar's Office: stmf@untz.ba



The Faculty of Law

Muhameda Hevaija-Uskufija 7, 75 000 Tuzla

Tel: 00387 (0)35 250 657



Faculty of Mining, Geology and Civil Engineering

Urfeta Vejzagića br. 2, 75 000 Tuzla

Tel: 00 387 (0)35 320 550



The Faculty of Technology

Urfeta Vejzagića br. 8, 75 000 Tuzla

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EMERGENCY CONTACTS

Police 122

Firefighters 123

Emergency medical services 124

Road assistance and road conditions 1282

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